

Project Plan and Status – 25% Complete

Task	Timeline	Status
Identify current state of NSU Innovation Center Connectivity Infrastructure Cox system capabilities. Capabilities of new broadband system being implemented Identify necessary system upgrades for the Innovation center components (printers, computers, workspace) Assess requirements of NSUIC current website content and structure Evaluate and down select alternative business counseling tracking platforms Design and implement selected systems Finalize onboarding and tracking process for MBEs participating in the program.	February – March 2023	Completed
	March – April 2023	Completed
	April – May 2023	In progress
	September – October 2023	In progress
	October - November 2023	In progress
	November 2024	
Identify Norfolk and service area MBEs and Women-Owned Businesses Create communications plan for reaching these businesses. Host regular virtual/live open house sessions for interested MBEs. Establish schedule of training sessions – Business Certifications, Access to Capital, Staffing, Engaging Commercial Clients, Engaging Government Clients, Cybersecurity/Information Management, Quality Management Growing and Scaling, etc.	March – April 2023	Completed
	May – September 2023	In Progress
	October 2023 – end of project	
Create application, interview and selection process for additional NSUIC mentors/resources Select and onboard MBE counselors Onboard businesses for counseling Monthly data collection and analytics	August - September 2023	In Progress
	October 2023	
	November 2023 – end of project	
	November 2023 – end of project	